

English Paper 1 (Language)
Specimen for Proposal Writing

Question 2(b):	[10]
As a member of the Student Council of your school, you have been given the responsibility of setting up a Science Club. Write a proposal in about 150 words, stating the steps you would take to successfully establish this particular club.	

Answer:
PROPOSAL FOR SETTING UP A SCIENCE CLUB
Heading/Introduction: To foster an interest in Science outside the classroom and introduce students to the wonders and relevance of Science in our lives, we propose to set up a Science Club in school.
<i>(maximum 2 sentences – 2 marks)</i>
Objectives: A Science Club will help students overcome their phobias regarding Science. It will be instrumental in developing the scientific curiosity of students through its activities and programmes.
<i>(minimum 2 points - 2 marks)</i>
List of Measures:
<ul style="list-style-type: none">• The middle- school activity room will be used as the room for all Science Club meetings and activities.• The meetings will take place once a week after school from 2.00 pm till 3.30 pm. Any activities such as talks by scientists or competitions will take place on Saturdays.• Membership of the Science Club will be open to all students from Classes VI to XII. The Club President will be Mr. Sinha, our Senior Physics Teacher. Eight other office bearers will be elected from the members of the Club.• Club membership has been fixed at Rs. 250/- per member per year.• The Club will have a range of activities ranging from Science Fairs, Robot making, creating slogans and posters, documentaries and so on.
<i>(minimum 4 points - 4 marks)</i>
We hope that the proposal will be accepted so that the Science Club becomes a reality in the life of the school.
<i>(linguistic ability - 2 marks)</i>
[Total - 10 marks]

IMPORTANT NOTE: *It is suggested that while writing a proposal, the students provide an apt title, a Heading i.e. an introduction of about 2 sentences, a minimum of 2 objectives and a list of measures of a minimum of 4 points. The proposal should be concluded with an appropriate sentence. 2 marks will be awarded for linguistic ability.*